

Demo script

v1.0 - 14th August 2014

How to launch the demo:

Option1 - Recommended - From a local copy

(The latest version also be downloaded from the server:

<http://work.uxconsult.com/cdng/140818-files>)

Expand the files into a local directory and click on **start.html**

Option 2 - From the server

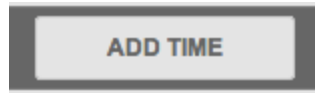
<http://work.uxconsult.com/cdng/140818-demo>

Inputting time

To launch from the page 'Home' in the prototype


1. Create a new time entry

1.1. Click on Add time



1.2. Select the time using the Time picker  and choose **2:30**

1.3. Place the cursor in the field 'Matter.'



1.4. The menu drops down with the recent items

1.5. Type: **Co**

The search activates and presents the relevant search results

1.6. Type: **Con**

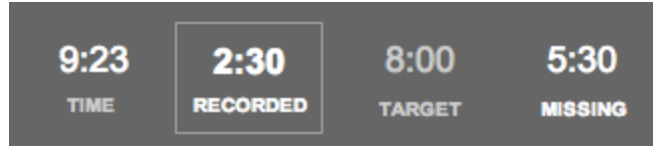
1.7. Type: **Cont**

NOTE: Type slowly enough so that the prototype recognises the input

1.8. Select **1231.Contract negotiation**

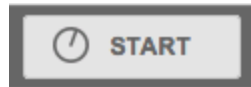
The client has been populated using the Matter selected

- 1.9. Focus on 'Phase'
- 1.10. Select **0000.Preparation**
The task is automatically populated as there is a single Task associated to the phase
- 1.11. In the narrative type: **Telephone call**
- 1.12. Save
A new entry is created
The global tracking data is updated at the bottom of the page



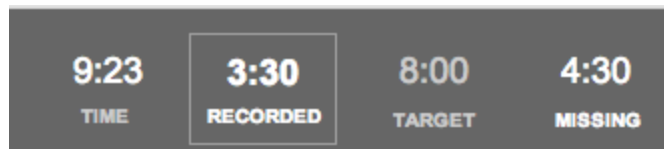
2. Create a Quick ID Time entry (Entry on the fly using the counter)

- 2.1. Start the Timer on *New entry*



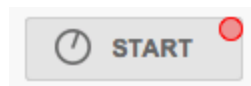
- 2.2. In Quick ID, type in '**Anything**'
- 2.3. In the narrative type: **Call**
- 2.4. Save

A new entry is created
The global tracking data is updated



3. Create an entry using the worklist

- 3.1. Expand the worklist
- 3.2. On the worklist item '1154. Laval Hebert' click START to initiate the counter



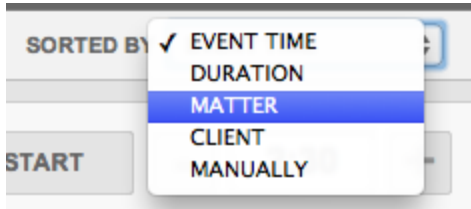
- 3.3. In the narrative type in 'Review contact'
- 3.4. Save.
- 3.5. The global tracking data is updated. The previous timer set is automatically stopped.

Inputting time

To launch from the page 'Entries management' in the prototype

Note: The page may take a few seconds to load as there is a lot of script.

1. The timesheet is presented by default. Entries are presented by 'Event time'
Switch to 'Sort my matter'



2. Entries are now structured by Matters.
3. Reveal 'Found time' to identify possible missed time entries (recovered from TimeFinder). Switch 'Found Time' to 'on'



4. Recovered time entries are presented in line in the page, in blue

<input type="checkbox"/>	1121. Hattenfield Corp. 1231. Contract negotiation	<input type="clock"/>	START	-	2:30	+	Telephone call	<input type="star"/>	IN PROGRESS	<input type="dropdown"/>
9:23										
<input type="checkbox"/>	1121. Hattenfield Corp. 1231. Contract negotiation	<input type="clock"/>	START	-	0:30	+	Agreement preparation	<input type="star"/>	IN PROGRESS	<input type="dropdown"/>
11:43										
<input type="checkbox"/>	1121. Hattenfield Corp. 1231. Contract negotiation	<input type="clock"/>	START	-	0:40	+	Head of terms review	<input type="star"/>	IN PROGRESS	<input type="dropdown"/>
15:21										
<input type="checkbox"/>	<input checked="" type="checkbox"/> 1121. Hattenfield Corp. 1231. Contract negotiation				1:21		3 Events	<input type="star"/>	Add Time	<input type="dropdown"/>
12:10 16:20										

5. Recovered time is presented in the form of 'clusters' which can be expanded further.
Click on 'Hattenfield Corp.' to reveal the detail of the events.
6. Best match events are presented by default.

<input type="checkbox"/>	<input checked="" type="checkbox"/> 1121. Hattenfield Corp. 1231. Contract negotiation				1:21		3 Events	<input type="star"/>	Add Time	<input type="dropdown"/>
12:10 16:20										
<input type="checkbox"/>	12:10	<input type="checkbox"/>	BEST MATCH		0:31		App: Winword Doc No: 33234 Version 3	<input type="star"/>	Add Time	<input type="dropdown"/>
<input type="checkbox"/>	13:21	<input type="checkbox"/>	BEST MATCH		0:29		App: Excel Doc Contract Revenues projection	<input type="star"/>	Add Time	<input type="dropdown"/>
<input type="checkbox"/>	15:49	<input type="checkbox"/>	BEST MATCH		0:31		App: Outlook - Mike Hattenfield - Head of Terms Draft	<input type="star"/>	Add Time	<input type="dropdown"/>
							3 additional events overlapping with your time entries have been found		Show overlapping events	<input type="dropdown"/>

- 7.

Advanced Time Finder

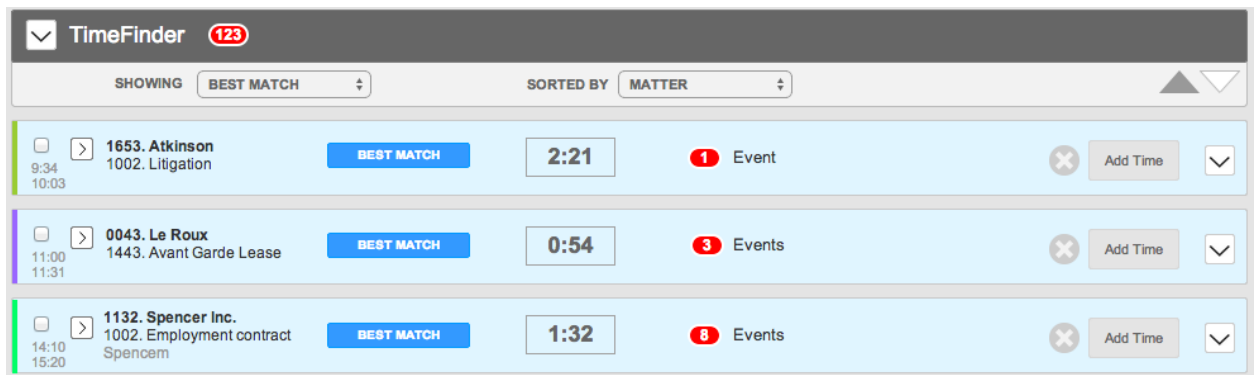
Advanced Time finder is an optional view which allows users to focus on the missing time only.

Please refresh the prototype page in the browser or click on 'Entries management' so that the variables are reset.

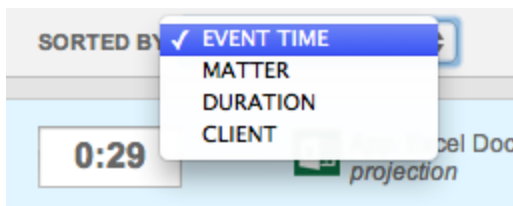
1. Launch TimeFinder at the bottom of the screen by clicking on 'Show timefinder'



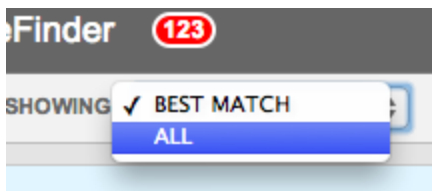
2. The Timesheet collapses and Time Finder events are presented. By default the system presents the 'Best Matches' organised by 'Matters'



3. It is possible to switch the view to see the Timefinder records by 'EVENT TIME'



4. Additional Time Finder events can be shown by switching the view to 'ALL'



Responsive Framework

This demonstrates how the framework will adapt to Desktop, tablet and mobile screens.

This view is launched by clicking on 'Responsive Framework'. This part of the prototype is not interactive and only shows the framework.

1. Open a large browser window. The desktop view is presented

The screenshot displays the desktop view of the Carpe Diem NG application. The header includes the logo 'Carpe Diem NG' and user information 'Logged as Lauren | Log out | Settings'. Below the header, there are navigation tabs for 'Day', 'Week', and 'Month', and a user profile dropdown for 'Lauren Smith'. The main content area shows the date 'Monday, 18th August 2014' and a 'New entry' form. The form includes fields for 'QUICK ID (OPTIONAL)', 'NICKNAME (OPTIONAL)', 'MATTER', 'CLIENT', 'PHASE', and 'TASK', along with a 'NARRATIVE' text area. A 'START' time picker is set to '0:00' and the 'TIMEKEEPER' is 'Lauren Smith'. At the bottom of the form are buttons for 'VIEW MORE OPTIONS', 'DELETE', 'CANCEL', and 'SAVE'. Below the form is a 'Worklist' section with '5 ITEMS' and a 'Timesheet' section with five entries. Each entry shows a start time of '11:01', a duration of '0:30', and a description 'Contract review with the associates' board'. The bottom status bar shows '9:23' TIME, '0:00' RECORDED, '8:00' TARGET, '8:00' MISSING, '2:54' FOUND TIME, and '123' EVENTS.

2. Reduce the window up to 760 px wide. The Tablet portrait view will be displayed. Note how the time entry form has reduced and scroll down to see how the Time entries are displayed.
3. Reduce to 370 px (the mobile size is 320px wide but the breakpoint has been put to 370 for the demo)